# FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION

Year Ended March 31, 2008

Michigan Department of Treasu 496 (02/06) Auditing Procedu		port					
Issued under P.A. 2 of 1968, as	amended an	d P.A. 71 of 1919	, as amende	d. Local Unit N	ama		County
County City	e ⊠Twp	∐Village	□Other	l	o of North Allis		Presque Isle
Fiscal Year End	<u> </u>	Opinion Date				t Submitted to State	
March 31, 2008		July 31, 20	800		August 6, 2	800	
We affirm that:				_			
We are certified public ac	ccountants	s licensed to p	ractice in l	Michigan.			
Management Letter (repo					losed in the financia	il statements, ind	cluding the notes, or in the
S Check ea	ach applic	able box bel	<b>ow</b> . (See i	nstructions fo	or further detail.)		
		nent units/func es to the finan				n the financial st	atements and/or disclosed in the
					unit's unreserved f budget for expend		restricted net assets
3. 🔀 🔲 The local	unit is in c	compliance wit	th the Unif	orm Chart of	Accounts issued by	y the Departmen	t of Treasury.
4. 🗵 🗌 The local	unit has a	idopted a bud	get for all r	required fund	ls.		
5. 🕱 🗌 A public h	nearing on	the budget w	as held in	accordance	with State statute.		
		ot violated the ssued by the L				nder the Emerge	ency Municipal Loan Act, or
7. 🔀 🔲 The local	unit has n	ot been delind	quent in di	stributing tax	revenues that were	collected for an	other taxing unit.
8. 🔀 🔲 The local	8. The local unit only holds deposits/investments that comply with statutory requirements.						
	The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin).						
that have	not been p	previously cor	nmunicate	d to the Loca		Division (LAFC	during the course of our audit  ). If there is such activity that has
11. 🗵 🗌 The local	unit is free	e of repeated o	comments	from previou	ıs years.		
	•	UNQUALIFIE					
		omplied with ( g principles (		or GASB 34 a	as modified by MCG	AA Statement #	7 and other generally
14. 🗵 🗌 The board	d or counci	il approves all	invoices p	orior to paym	ent as required by o	charter or statute	).
15. 🗷 🗌 To our kn	owledge, t	bank reconcilia	ations that	were review	ed were performed	timely.	
included in this or any description(s) of the auth	other aud honty and/	lit report, nor or commission	do they a n.	obtain a stan	d-alone audit, plea	ne boundaries o se enclose the	f the audited entity and is not name(s), address(es), and a
I, the undersigned, certif			Enclosed		red (enter a brief justifi	ication)	
Financial Statements	TOHOWING	<u>,                                      </u>	×	, Hoc Hodan	od (offici a bhor jastin	Gationy	
The letter of Comments	and Reco	mmendations	×				
Other (Describe)	Other (Describe) N/A						
Certified Public Accountant (Fin		_			Telephone Number		
Campbell, Kusterer & Co., P.C. 989-894-1040							
Street Address 512 N. Lincoln, Suite	100, P.O	). Box 686			City Bay City	State MI	Zip 48707
Authorizing CPA Signature			Pr	rinted Name	1 , - ,		Number
Mark J. Campbell 1101007803							

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### CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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#### **INDEPENDENT AUDITOR'S REPORT**

July 31, 2008

To the Township Board Township of North Allis Presque Isle County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of North Allis, Presque Isle County, Michigan as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of North Allis's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of North Allis, Presque Isle County, Michigan as of March 31, 2008, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2008

The Management's Discussion and Analysis report of the Township of North Allis covers the Township's financial performance during the year ended March 31, 2008.

#### FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2008, totaled \$192,708.95 for governmental activities. Overall total capital assets remained the same.

Overall revenues were \$84,421.38 from governmental activities. Governmental activities had a \$18,242.09 increase in net assets.

We did not incur any new debt.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund.

# CONDENSED FINANCIAL INFORMATION For the year ended March 31, 2008

	Total Governmental Activities 2008
Current Assets Capital Assets	182 709 10 000
Total Assets	192 709
Current Liabilities Non-current Liabilities	
Total Liabilities	
Net Assets: Invested in Capital Assets Unrestricted	10 000 182 709
Total Net Assets	<u>192 709</u>
Program Revenues: Fees and Charges for Services General Revenues: Property Taxes Other Taxes State Revenue Sharing Interest Miscellaneous	Total Governmental Activities 2008  6 037  43 953 5 268 22 221 3 686 3 256
Total Revenues	84 421
Program Expenses: Legislative General Government Public Safety Public Works	8 540 30 901 24 738 2 000
Total Expenses	66 179
Increase in Net Assets	18 242
Net Assets, April 1	174 467
Net Assets, March 31	192.709

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2008

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

During the year we provided general governmental services, maintenance of roadways, and Ambulance & Fire protection.

Our cash position in the governmental activities remains strong.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for all of the Township's governmental services. The most significant was Fire Protection which incurred expenses of \$17,763.00.

#### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$0 in capital assets.

The Township has no long-term debt.

#### KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents a significant portion of our income.

#### **CONTACTING THE TOWNSHIP'S MANAGEMENT**

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township Clerk (Roberta Northcott) at (989)733-4585 or the Township Treasurer (Cindy Trepanier) at (989)733-6451.

#### **GOVERNMENT-WIDE STATEMENT OF NET ASSETS** March 31, 2008

	Governmental Activities
ASSETS:	
CURRENT ASSETS:	470 000 00
Cash in bank	178 902 99
Taxes receivable	3 805 96
Total Current Assets	<u> 182 708 95</u>
NON-CURRENT ASSETS:	
Capital Assets	35 000 00
Less: Accumulated Depreciation	(25 000 00)
Total Non-current Assets	10 000 00
TOTAL ASSETS	<u> 192 708 95</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES	
Accounts payable	
Total Current Liabilities	
NON-CURRENT LIABILITIES	
Total Non-current Liabilities	
Total Liabilities	
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	10 000 00
Unrestricted	182 708 95
Total Net Assets	192 708 <u>95</u>
TOTAL LIABILITIES AND NET ASSETS	192 708 95
	102 1.00 00

# GOVERNMENT-WIDE STATEMENT OF ACTIVITIES Year ended March 31, 2008

		Program <u>Revenue</u>	Governmental Activities
	Expenses	Charges for Services	Net (Expense) Revenue and Changes in Net Assets
FUNCTIONS/PROGRAMS			
Governmental Activities:  Legislative	8 540 34 30 901 00	- 6 037 32	(8 540 34) (24 863 68)
General government Public safety	24 737 95	0 037 32	(24 737 95)
Public works	2 000 00		(2 000 00)
Total Governmental Activities	66 179 29	6 037 32	(60 141 97)
General Revenues:			
Property taxes			22 221 09
Other taxes			5 267 75
State revenue sharing			43 953 05
Interest Miscellaneous			3 685 64 3 256 53
Total General Revenues			78 384 06
Change in net assets			18 242 09
Net assets, beginning of year			174 466 86
Net Assets, End of Year			192 708 95

#### BALANCE SHEET – GOVERNMENTAL FUNDS March 31, 2008

	Total (General)
<u>Assets</u>	
Cash in bank Taxes receivable Due from other funds	177 538 09 3 805 96 1 364 90
Total Assets	<u> 182 708 95</u>
Liabilities and Fund Equity	
Liabilities Total liabilities	<u> </u>
Fund equity: Fund balances: Unreserved: Undesignated	182 708 95
Total fund equity	182 708 95
Total Liabilities and Fund Equity	<u> 182 708 95</u>

# RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS March 31, 2008

#### TOTAL FUND BALANCES - GOVERNMENTAL FUNDS

182 708 95

Amounts reported for governmental activities in the statement of net assets are different because –

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:

Capital assets at cost Accumulated depreciation 35 000 00 (25 000 00)

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES

192 708 95

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS

Year ended March 31, 2008

	Total
	(General)
Revenues:	
Property taxes	22 221 09
Other taxes	5 267 75
State revenue sharing	43 953 05
Charges for services – PTAF	6 037 32
Interest	3 685 64
Miscellaneous	3 256 53
Total revenues	<u>84 421 38</u>
Expenditures:	
Legislative:	
Township Board	8 540 34
General government:	
Supervisor	5 206 00
Elections	1 385 46
Assessor	5 771 25
Clerk	6 404 02
Board of Review	736 59
Treasurer	7 839 38
Building and grounds	1 799 60
Cemetery	1 758 70
Public safety:	47 700 00
Fire protection	17 763 00
Ambulance	6 974 95
Public works:	2 200 20
Highways and streets	2 000 00
Total expenditures	66 179 29
Excess of revenues over expenditures	18 242 09
Fund balances, April 1	<u>164 463 86</u>
Fund Balances, March 31	<u> 182 705 95</u>

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year ended March 31, 2008

### 

18 242 09

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

### NOTES TO FINANCIAL STATEMENTS March 31, 2008

#### Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of North Allis, Presque Isle County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

#### Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of North Allis. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

### NOTES TO FINANCIAL STATEMENTS March 31, 2008

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### Governmental Funds

#### General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

#### Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

#### Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

#### <u>Inventories</u>

Inventories of supplies are considered to be immaterial and are not recorded.

#### **Property Taxes**

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2007 tax roll millage rate was 1.0000 mills, and the taxable value was \$22,198,735.00.

#### **Encumbrances**

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

### NOTES TO FINANCIAL STATEMENTS March 31, 2008

#### Note 1 - Summary of Significant Accounting Policies (continued)

#### Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$3,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building Equipment 30-50 years 5 years

#### Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

#### Post-employment Benefits

The Township provides no post-employment benefits to past employees.

#### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### Note 2 - Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

- 1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
- The proposed budgets include expenditures as well as the methods of financing them.
- 3. Public hearings are held to obtain taxpayer comments.
- The budgets are adopted at the activity level by a majority vote of the Township Board.
- 5. The budgets are adopted on the modified accrual basis of accounting.
- 6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
- The adopted budgets are used as a management control device during the year for all budgetary funds.
- 8. Budget appropriations lapse at the end of each fiscal year.
- The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

### NOTES TO FINANCIAL STATEMENTS March 31, 2008

#### Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated one bank for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	Carrying Amounts
Total Deposits	<u> 178 902 99</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

	Bank Balances
Insured (FDIC)	100 000 00
Uninsured and Uncollateralized	<u>78 902 99</u>
Total Deposits	<u> 178 902 99</u>

The Township did not have any investments as of March 31, 2008.

#### Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Township manages its exposure to interest rate risk is by participating in financial institution pooled funds and in mutual funds which hold diverse investments that are authorized by law for direct investments.

#### Concentration of Credit Risk

Generally, credit risk the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The investment policy of the Township contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by Michigan law.

#### Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Michigan law and the Township's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits.

### NOTES TO FINANCIAL STATEMENTS March 31, 2008

#### Note 3 – Deposits and Investments (continued)

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Michigan law and the Township's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investment, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities though the use of mutual funds or government investment pools.

#### Note 4 - Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

	Balance 4/1/07	Additions	Deletions	Balance 3/31/08
Governmental Activities:	<u></u>			
Land	10 000 00	-	-	10 000 00
Buildings and improvements	20 000 00	-	-	20 000 00
Equipment _	5 000 00		-	5 000 00
Total	35 000 00	-	-	35 000 00
Accumulated Depreciation _	(25 000 00)	-		(25 000 00)
Net Capital Assets	1 <u>0 000 00</u>	-		10 000 00

#### Note 5 - Pension Plan

The Township has a defined contribution pension plan covering all full-time employees. The Township contributes 6% of each qualified employee's annual salary to the plan. Each qualified employee additionally contributes 6% of gross to the plan. Pension expense for the fiscal year ended March 31, 2008 was \$1,124.10.

#### Note 6 - Deferred Compensation Plan

The Township does not have a deferred compensation plan.

#### Note 7 - Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### Note 8 - Building Permits

The Township of North Allis does not issue building permits. Building permits are issued by the County of Presque Isle.

#### Note 9 - Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	Interfund Receivable	<u>Fund</u>	Interfund Payable
General	1 364 90	Current Tax Collection	1 364 90
Total	1 364 90	Total	1 364 90

#### BUDGETARY COMPARISON SCHEDULE – GENERAL FUND Year ended March 31, 2008

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:				
Property taxes	22 000 00	22 000 00	22 221 09	221 09
Other taxes	5 250 00	5 250 00	5 267 75	17 75
State revenue sharing	40 000 00	40 000 00	43 953 05	3 953 05
Charges for services – PTAF	3 000 00	3 000 00	6 037 32	3 037 32
Interest	1 500 00	1 500 00	3 685 64	2 185 64
Miscellaneous	<u>170 00</u>	170 00	3 256 53	3 086 53
Total revenues	71 920 00	71 920 00	<u>84 421 38</u>	12 501 38
Expenditures:				
Legislative:				
Township Board	14 080 00	14 080 00	8 540 34	(5 539 66)
General government:				
Supervisor	5 592 00	5 592 00	5 206 00	(386 00)
Elections	1 750 00	1 750 00	1 385 46	(364 54)
Assessor	5 970 00	5 970 00	5 771 25	(198 75)
Clerk	7 350 00	7 350 00	6 404 02	(945 98)
Board of Review	1 445 00	1 445 00	736 59	(708 41)
Treasurer	9 805 00	9 805 00	7 839 38	(1 965 62)
Building and grounds	12 875 00	12 875 00	1 799 60	(11 075 40)
Cemetery	6 655 00	6 655 00	1 758 70	(4 896 30)
Public safety:				
Fire protection	18 000 00	18 000 00	17 763 00	(237 00)
Ambulance	10 000 00	10 000 00	6 974 95	(3 025 05)
Public works:				
Highways and streets	2 000 00	2 000 00	2 000 00	
Total expenditures	95 522 00	95 522 00	66 179 29	(29 342 71)
Excess (deficiency) of revenues				
over expenditures	(23 602 00)	(23 602 00)	18 242 09	41 844 09
Fund balance, April 1	23 602 00	23 602 00	<u>164 463 86</u>	140 861 86
Fund Balance, March 31		-	182 705 95	<u> 182 705 95</u>

#### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended March 31, 2008

Township Board:	
Salaries and per diem	2 825 00
Payroll taxes	40 96
Pension	169 50
Mileage	84 40
Printing and publishing	26 10
Dues	1 423 38
Insurance	3 971 00
	<u>8 540 34</u>
Supervisor:	
Salary	4 845 00
Payroll taxes	70 30
Pension	290 70 5 206 00
Elections:	5 200 00
Wages	950 00
Miscellaneous	435 46
Missolianoss	1 385 46
Assessor:	
Contracted Services	5 220 00
Supplies	<u>551 25</u>
	<u>5 771 25</u>
Clerk:	E 40E 00
Salary	5 465 00
Payroll taxes Pension	85 42 321 90
Supplies	483 70
Mileage	48 00
Militage	6 404 02
Board of Review:	
Wages	660 00
Payroll taxes	50 49
Supplies	<u>26 10</u>
_	<u>736 59</u>
Treasurer:	F 000 00
Wages Payroll taxes	5 800 00
Supplies	90 33 1 607 05
Pension	342 00
, choich	7 839 38
Building and grounds:	
Supplies	966 74
Utilities	507 21
Repairs and maintenance	325 65
O a mara da mara	1 799 60
Cemetery:	222.22
Salary Povrell taxon	600 00
Payroll taxes Repairs and maintenance	45 90 1 112 90
перана ани шашенание	<u>1 112 80</u> <u>1 758 70</u>
Fire protection:	173670
Contracted services	<u>17 763 00</u>

#### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended March 31, 2008

Ambulance	6 974 95
Highways and streets: Repairs and maintenance	2 000 00
Total Expenditures	66 179 29

### **CURRENT TAX COLLECTION FUND** STATEMENT OF CHANGES IN ASSETS AND LIABILITIES Year ended March 31, 2008

<u>Assets</u>	Balance 4/1/07	Additions	<u>Deductions</u>	Balance 3/31/08
Cash in Bank Total Assets	1 214 93 1 214 93	548 807 86 548 807 86	548 657 89 548 657 89	1 364 90 1 364 90
<u>Liabilities</u>				
Due to other funds Due to other units	1 214 93 	26 803 92 522 003 94	26 653 95 522 003 94	1 364 90
Total Liabilities	1 214 93	<u>548 807 86</u>	<u>548 657 89</u>	<u> 1 364 90</u>

# CURRENT TAX COLLECTION FUND STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS Year ended March 31, 2008

Cash in bank – beginning of year	1 214 93
Cash receipts:	
Property tax	548 627 01
Interest	<u>180 85</u>
Total cash receipts	548 807 86
Total beginning balance and cash receipts	550 022 79
Cash disbursements:	
Township General Fund	26 653 95
Presque Isle County	309 042 80
Onaway Area School District	212 842 33
Refunds	<u>118 81</u>
Total cash disbursements	548 657 89
Cash on Hand and in Bank – End of Year	<u> 1.364 90</u>

### CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 P.O. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

### AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

July 31, 2008

To the Township Board Township of North Allis Presque Isle County, Michigan

We have audited the financial statements of the Township of North Allis for the year ended March 31, 2008. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

### <u>AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES</u>

We conducted our audit of the financial statements of the Township of North Allis in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board Township of North Allis Presque Isle County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

#### SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

#### **OTHER COMMUNICATIONS**

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

#### COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### **SEGREGATION OF DUTIES**

The Township's system of internal control is affected by the size of the staff that it can employ.

The ultimate accounting system would include enough employees to completely segregate all aspects of each transaction. Different departments or individuals would handle: transaction authorization, transaction execution, asset handling, recording of transactions, review of transactions and subsequent control of assets.

The Township cannot enact a complete segregation of all aspects of each transaction due to the nature of local units of government. The "cost to benefit" relationship also would not justify a complete segregation of all duties.

We recommend that the Township Board Members understand these circumstances when performing their oversight responsibilities.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2008.

#### <u>SUMMARY</u>

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

CAMPBELL, KUSTERER & CO., P.C. Certified Public Accountants